

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 19 February 2019**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 19 February 2019**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 27 February 2019. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 28 February 2019, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: General Fund Estimates 2019/20

Summary of Decision:

The Executive RECOMMENDED to Council that the 2019/20 General Fund Revenue Budget of £13,158,597 as set out in Annex A to the agenda report, be approved;

The Executive RESOLVED to note

1. That expenditure totalling £2,042,116 will be charged directly to reserves;
2. That a minimum revenue provision of £2,014,000 is required to repay debt;
3. That the budget includes provision for a staff pay increase;
4. The provisional NNDR baseline of £1,543,240 and the final settlement on will be reported to Council at its meeting on 27th February 2019;
5. That a full report, setting out Council Tax proposals for 2019/20 will be presented to Council on 27th February 2019.
6. The Financial Strategy and its implications for financial sustainability

Subject: Treasury Management Strategy Report 2019/20

Summary of Decision:

The Executive RECOMMENDED to Council that

- (i) The Treasury Management Strategy for 2019/20;
- (ii) The Treasury Management Indicators for 2019/20 at Annex C of the agenda report; and
- (iii) The Minimum Revenue Provision policy statement and estimated minimum revenue provision payment table at Annex F of the agenda report

be adopted.

Subject: Corporate Capital Programme 2019/2020 - 2021/22

Summary of Decision:

The Executive RECOMMENDED to the Council that:

- (i) the new capital bids for £2.348m for 2019/20, as set out in Annex A to the agenda report, be approved and be incorporated into the Capital Programme;
- (ii) The Prudential Indicators summarised below and explained in Annex C of the agenda report, including the MRP statement, for 2019/20 to 2021/22 in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code for Capital Finance in Local Authorities 2011 be approved.

<b>Prudential Indicator</b>	<b>2019/20 Estimate d £m</b>	<b>2020/21 Estimate d £m</b>	<b>2021/22 Estimate d £m</b>
Capital Expenditure	2.348	0.64	0.6
Capital Financing Requirement	183	181	179
Ratio of net financing costs to net revenue stream	12.36%	11.65%	11.44%
Financing Costs	1.342	1.306	1.306
Operational Boundary	185	185	185
Authorised Limit	190	190	190

The Executive RESOLVED to note:

- (i) that the Capital Financing Requirement for this Council as at 31 March 2020 is estimated to be £183m and as such a Minimum Revenue Payment of £2.014m is required

- (ii) the provisional Capital Programme for 2019/20 to 2021/22; and
- (iii) The available capital receipts forecast shown in Annex C of the agenda report.

Subject: Investment Strategy Report 2019/20

Summary of Decision:

The Executive RECOMMENDED to Full Council that the Investment Strategy, as set out at Annex A to the report, be agreed.

Subject: Capital Strategy Report 2019/20

Summary of Decision:

The Executive RECOMMENDED to Full Council that the Capital Strategy, as set out at Annex A to the report, be agreed.

Subject: Windlesham Neighbourhood Plan 2018-2028

Summary of Decision:

The Executive RESOLVED that

- (i) the Windlesham Neighbourhood Plan be modified in order to comply with the legal requirements and basic conditions, as attached at Annex 2 to the agenda report;
- (ii) the Decision Statement, as attached as Annex 1 to the agenda report be published;
- (iii) the Windlesham Neighbourhood Plan, as modified, proceeds to referendum in the current Windlesham Ward of Windlesham Parish.

Subject: Pay Policy Statement

Summary of Decision:

The Executive RECOMMENDED that the Surrey Heath Borough Council Pay Policy Statement 2019/20, as attached at Annex A to the agenda report, be agreed.

Subject: Response to Surrey Waste Local Plan (Regulation 19) consultation

Summary of Decision:

The Executive RESOLVED that the response set out in the letter at Annex 1 of the agenda report be agreed as the Council's formal response to Surrey County Council consultation on the Regulation 19 Surrey Waste Local Plan.

Subject: Response to the London Heathrow Airspace and future Operations consultation

Summary of Decision:

The Executive RESOLVED that

- (i) the response set out in the letter at Annex 1 of this report, as amended, be agreed as the Council's formal response to London Heathrow Airport's consultation on airspace and future operations; and
- (ii) officers be asked to consider whether the response be further amended to incorporate a representation on later flight times on Sundays and Bank Holidays.

Subject: Review of Local Authorities' Relative Needs and Resources Consultation

Summary of Decision:

The Executive RESOLVED that

- (i) the response to the consultation on the Review of Local Authorities' Relative Needs and Resources, as set out at Annex A to the agenda report, be agreed; and
- (ii) the Chief Executive in consultation with the Leader be authorised to complete and submit the final consultation response.

Subject: Consultation on Business Rates

Summary of Decision:

The Executive RESOLVED that

- (i) the response to the consultation on Business Rates, as set out at Annex A to the agenda report, be agreed; and
- (ii) the Chief Executive in consultation with the Leader be authorised to complete and submit the final consultation response.

Subject: Property Acquisition

Summary of Decision:

The Executive is RESOLVED that

- (i) the acquisition of the Theta Building be approved on the basis that such acquisition will assist in the employment and economic development of the borough, as well as providing long term income to assist in the provision of public services; and
- (ii) the Head of Legal and Property be authorised to complete the due diligence work currently being undertaken and thereafter be further authorised to complete the acquisition of Theta Building, including all necessary legal documentation required to achieve the transfer of ownership, after taking all appropriate legal, valuation and technical advice; and

The Executive RECOMMENDED to Council that

- (i) the Capital Programme be increased by £14,300,000 to reflect the estimated total costs of this acquisition; and
- (ii) the Prudential Indicators as set out in Annex B to this report be approved and that actual financing of borrowing undertaken be delegated to the Executive Head of Finance in consultation with the Chief Executive, after taking appropriate investment advice.

Date of issue: Wednesday, 20 February 2019

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## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Executive Head of Service or Head of Service are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 19 February 2019</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 27 February 2019.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature (if not sent by e-mail)</b>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***